

Government of the People's Republic of Bangladesh
WTO Cell, Ministry of Commerce
Bangladesh Regional Connectivity Project-1
Level-12 (West side), Probashi Kollayn Bhaban, Eskaton Garden, Dhaka-1000
Invitation for Tenders

Memo No: 26.00.0000.000.14.001.18-

Dated: 21/06/2018

01	Ministry/Division	Ministry of Commerce		
02	Agency	WTO Cell, Ministry of Commerce		
03	Procuring Entity Name	Project Director (Joint Secretary), Bangladesh Regional Connectivity Project-1, MOC		
04	Procuring Entity District	Dhaka		
05	Invitation For	Procurement of Non-consultancy Services		
Key Information				
06	Procurement Method:	Open Tendering Method (OTM)		
Funding Information				
07	Budget and Source of Funds	Development Budget and GOB & Development Partners		
08	Development Partners (if applicable)	IDA (The World Bank)		
Particular Information				
09	Project Code	5004		
10	Project	Bangladesh Regional Connectivity Project-1, MOC		
11	Tender Package No.	BRCP/NSD/01 and BRCP/NSD/03		
12	Tender Package Name	Package-1: Outsourcing firm for hiring Office support staffs for BRCP-1 Package-2: Vehicle Rental Services (Microbus) for BRCP-1		
13	Tender Publication Date	21-06-2018		
14	Tender Last Selling Date and Time	12-07-2018 at 12:00 PM		
15	Tender Closing Date and Time	15-07-2018 at 01:00 PM		
16	Tender Opening Date & Time	15-07-2018 at 3:00PM		
17	Name & Address of the Office(s) :			
	Selling Tender Document	(A) Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000; (B) WTO cell, Ministry of Commerce, Room no: 131, Building no.: 03, Bangladesh Secretariat, Dhaka-1000.		
	Receiving Tender Document	1. Same as above 2. Gate no.1, Bangladesh Secretariat, Abdul Gani Road, Dhaka-1000.		
	Opening Tender Document	Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000		
18	Pre-Tender Meeting	Will not be held		
Information for Tenderer				
19	Eligibility of Tender	Pacakage-1: The minimum 5 (Five) years of experience of the Tenderer providing man power supply in public sector as Prime Contractor/Sub Contractor/Management Contractor and must be registered under concerned Governing authority (Detail stated in TD). Pacakage-2: The minimum 5 (Five) years of experience of the Tenderer in providing vehicle rental services in public/private sector as Prime Contractor/Sub Contractor/Management Contractor and must be registered under concerned Governing authority (Detail stated in TD).		
20	Brief description of services	Pacakage-1: The purpose of the non-consultancy services is to supply manpower for the position of Office Assistant cum Computer Typist (02), Security Guard (02) Office Assistant (01), and Cleaner (01) to support the project office (Detail stated in TD). Pacakage-2: The scope of the Service Provider is to facilitate BRCP-1, MOC by providing vehicles (Two microbuses) along with skilled drivers. (Detail stated in TD)		
21	Price of the Tender Document	BDT 1,000.00 (One thousand Taka only) for each package- Non refundable		
22	Identification	Location	Tender Security Amount	Completion Time
	Package-1: Outsourcing firm for hiring Office support staffs for BRCP-1	Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000	BDT 1,50,000.00	42 (Forty two) months
	Package-2: Vehicle Rental Services for BRCP-1	Dhaka and other districts as per project need	BDT 2,00,000.00	42 (Forty two) months
23	Name of Official Inviting Tender:	Md Hemayet Uddin		
24	Designation of Official Inviting Tender	Project Director (Joint Secretary)		
25	Address of Official Inviting Tender	Level-12 (West side), Probashi Kollayn Bhaban, 71-72 Old Elephant Road, Eskaton Garden, Dhaka-1000		
26	Contact details of Official Inviting Tender	Tel: +02-55138022; Email: hemayet7572@gmail.com		
27	The price of Tender document (Non-refundable) should be paid by Pay Order/Bank Draft in favor of PD, BRCP-1, MOC from any scheduled Bank of Bangladesh and application with company letter head pad for purchase of STD.			
28	The procuring entity reserves the right to accept or reject any or all of the tenders.			
29	N.B: If it is not possible to receive/open the tender on the scheduled date for any unavoidable circumstances, the same will be received/opened on the next working day at the same time & same venue.			

Md. Hemayet Uddin
Project Director (Joint Secretary)
BRCP-1, MOC.